



ProfitWatch

Bookkeeping Services

The Advisor

package includes:

* Monthly bookkeeping with two semi-annual Profit & Tax consultations, two semi-annual custom ProfitWatch reports on your business, and payroll for up to nine employees!

Bi-monthly payments starting at just:

\$299

The Controller

package includes:

* Monthly bookkeeping with four quarterly Profit & Tax consultations, the custom ProfitWatch reports on your business, and payroll for up to 50 employees!

Bi-monthly payments starting at just:

\$599

The CFO

package includes:

* Monthly bookkeeping with monthly Profit & Tax consultations, the custom ProfitWatch reports on your business, and payroll for up to 100 employees!

Bi-monthly payments starting at just:

\$1,199

The Executive

package includes:

* Monthly bookkeeping for owners with multiple companies, multiple locations, monthly custom ProfitWatch reports, monthly Profit & Tax consultations, and payroll for up to 500 employees!

Bi-monthly payments starting at just:

\$1,999



The Advisor

The Controller

The CFO

Amount: Bi-Monthly Payments	\$299	\$599	\$1,199
Services Included in Each Package			
Bookkeeping			
Data Entry		x	x
Reconciliations	x	x	x
Entry Adjustments		x	x
New Vendors/Clients Entry			x
Banking Deposit		x	x
Print Financial Reports	Quarterly	Quarterly	Monthly
Review of financials	x	x	x
Bind Reports to send to Clients	x	x	x
File away invoices, checks & credit card receipts		x	x
Payroll			
Run payroll		x	x
Enter Payroll Data in QB	x	x	x
Mailing out/Delivering Paychecks		x	x
New Employee & Employee changes		x	x
In-Person Meeting with DC Advisor	2x Per Year	4x Per Year	Monthly
Extra Items			
Sales Tax Reports	mo.150/ qtrly. 50	mo.150/ qtrly. 50	mo.150/ qtrly. 50
Calculate Sales Tax Information	incl.	incl.	incl.
Send client sales tax report	incl.	incl.	incl.
1099 Reports ^[3]	50	50	50
Calling Vendors for Information	See Below ^[3]	See Below ^[3]	See Below ^[3]
Entering in 1009 Information	See Below ^[3]	See Below ^[3]	See Below ^[3]
Mailing out 1099 forms	See Below ^[3]	See Below ^[3]	See Below ^[3]
571-L Reports (County)	20	20	20
IRS Notices	As Apply	As Apply	As Apply
Retail Clients			
QuickBooks data download/upload	100	100	100
	1 bank account, 1 credit card account with a combined maximum of 150 transaction, est 5 hours processing	2 bank accounts, 1 credit card account with a combined maximum of 200 transactions. Maximum of 25 employees for payroll. Includes QuickBooks Online, est 7 hours processing	2 bank accounts, 2 credit card accounts, 1 merchant account with a maximum of 300 transactions. Maximum of 50 employees for payroll. Includes QuickBooks Online, est 10 hrs

***** All Amounts are on a bi-monthly charge basis *****

The Executive

Customized accounting package, entering all data information to bring accounts up to date. Enter in all vendors, clients and employees. Cleaning up any existing accounts and adding adjustment entries. Multiple locations, more than 100 employees, complex accounting issues and/or outsourced accounting matters.

Note(s) to the Financial Packages:

- 1 DC Package clients receive a 10% discount on the filing of the annual Federal and State corporate tax returns.
- 2 Miscellaneous filings such as business license renewals, permits, economic census, worker comp items, State of California. fillings such as child support, or delinquent taxes that employee owes to the state, e.g. child support, state taxes, DMV compliance registrations.
- 3 The pricing for 1099s may depend on the client's record keeping and number of 1099s